

CYNGOR SIR YNYS MON / ISLE OF ANGLESEY COUNTY COUNCIL	
COMMITTEE:	Standards Committee
DATE:	14 <sup>th</sup> March 2018
REPORT TITLE:	Annual Review of Registers
PURPOSE OF THE REPORT:	To report on progress
REPORT BY:	Head of Function (Council Business)/Monitoring Officer
LINK OFFICER:	Lynn Ball Head of Function (Council Business)/Monitoring Officer <a href="mailto:lbxcs@anglesey.gov.uk">lbxcs@anglesey.gov.uk</a> 01248 752586

## 1. BACKGROUND

1.1 The Annual Review of the Registers namely the :-

[Standing Register - Pre-Registration of Interests](#)

[Declarations at meetings](#)

[Gifts and Hospitality](#)

usually appears every year in the Standards Committee's Work Programme. However there was no Review last year owing to the County Council elections.

1.2 There are presently 30 county councillors and all their registers, as well as the registers of co-opted members of the Council's committees have been, or are to be, reviewed.

1.3 To ensure that all registered information was correct, and up to date, all councillors were sent an email on the 21.11.17 asking them to check, confirm and update/add any further information. They were also provided with instructions as to how to view and update their information through the Mod.Gov system. Please see **ENCLOSURE 1**.

1.4 The process for review commenced in January 2018 with the independent members of the Standards Committee undertaking the task.

1.5 The information which has been/will be reviewed is:-

The three Registers described above in paragraph 1.1

The Annual Reports of Members

Minutes and Agendas of meetings

Training offered by the Council and corresponding Training Records of Members

List of Outside Bodies

- 1.6 To date, the independent members of the Standards Committee have reviewed the information in paragraph 1.5 above insofar as it relates to elected members of the County Council; the review of the registers of the 12 co-opted members of the County Council has yet to take place.
- 1.7 The independent members of the Standards Committee met on the 14<sup>th</sup> February 2018 to pool the information discerned from their respective reviews from which the following actions arose:-
1. Individual emails sent to some county councillors, putting forward recommendations for review/updating/clarifying published information;
  2. Where considered appropriate, meetings requested between the Chair of the Standards Committee and county councillors;
  3. A meeting arranged between the Chair of the Standards Committee and the Head of Democratic Services/ICT to discuss the potential for publishing further information regarding the attendance of members at training/development and meetings (including outside bodies), together with the potential for a more user friendly system for the public to be able to link from one data set to another with minimum inconvenience: Additionally, to explore arrangements for feedback from outside bodies;
  4. To make enquiries, in relation to the Code of Conduct, safeguarding and planning, to better understand what mandatory training is required and how compliance is achieved.
    - a. Five elected members have yet to undergo training and development on the Code of Conduct since the election in May 2017. The Chair of the Standards Committee has written to those members requesting that they undertake the e-learning Ethics and Standards Module within 28 days. Please see **ENCLOSURE 2**.
    - b. An email to be sent to the Chief Planning Officer requesting information regarding mandatory training in Planning.
    - c. Email sent to the Service Manager (Safeguarding), Children Services on 14<sup>th</sup> February 2018. Response received but further clarity sought.
    - d. Request to Section 151 Officer and Head of Democratic Services, as appropriate, to ensure that the registration of interest forms are published in relation to co-opted members, together with biographies and photographs. **ENCLOSURE 3** is attached.

5. The Chair of the Standards Committee to meet with the Group Leaders following 14<sup>th</sup> March 2018 to confirm:-

- i. General findings, which will also be copied to all members;
- ii. Any Standards Committee recommendations with regard to publication of information regarding member training and attendance at meetings;
- iii. Any Standards Committee recommendations with regard to a more formal procedure for feeding back information from outside bodies to the Council;

## **2. RECOMMENDATION**

- 2.1 To confirm the steps taken in accordance with the Committee's instructions on the 14<sup>th</sup> February 2018.
- 2.2 To identify any further steps required following review of the registers
- 2.3 To agree what arrangements shall be put in place to review the registers of interests and training for the County Council's 12 co-opted members.
- 2.4 To determine whether the Committee wishes to undertake a further review in 2019 or to focus on town/community councils.

**From:** [Medwen Jones](#)  
**To:** [Aelodau Members](#); [Anest Frazer](#); [Dafydd Menter Mon](#); [Denise Harris-Edwards 1](#); [Denise-Harris Edwards](#); [Dilys Shaw](#); [Dilys Shaw 1](#); [Islwyn Jones](#); [Keith Roberts](#); [Michael Wilson](#); [John Mendoza](#); [Dilwyn Evans](#)  
**Cc:** [Sioned W Sinclair](#); [Anwen Jones](#)  
**Subject:** FW: ADOLYGIAD O'R COFRESTRAU DATGAN DIDDORDEB GAN Y PWYLLGOR SAFONAU / REVIEW OF THE REGISTERS OF INTERESTS BY THE STANDARDS COMMITTEE (19486)  
**Date:** 27 November 2017 16:14:29  
**Attachments:** [image001.jpg](#)

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## Annwyl Gynghorydd/Aelod Cyfetholedig

Ymhellach i'm ebost dyddiedig 21 Tachwedd 2017, nodaf isod cyfarwyddiadau i ddiweddarau'r cofrestrau ar-lein.

- Logio i mewn  
<https://democracyextranet.anglesey.gov.uk/mgWorkToDo.aspx>
- Cliciwch ar y tab 'Options'.
- Dewiswch 'Edit my register of interests'
- Cliciwch ar 'Update interests' (ar frig y dudalen)
- Llenwch y ffurflen yn y Gymraeg neu'r Saesneg, er enghraifft (Cartref / Home)
- Ar ôl gorffen, cliciwch y botwm 'Submit for Signoff' (ar waelod y dudalen)
- Bydd ebost yn cael ei anfon at Sioned W Sinclair, Tîm y Wefan i'w awdurdodi.

Os byddwch angen cymorth pellach, cysylltwch os gwelwch yn dda gyda Sioned Sinclaire yn yr Adran TGCh ([swsfi@ynysmon.gov.uk](mailto:swsfi@ynysmon.gov.uk) / 01248 752628)

Cofion

Mike Wilson  
Cadeirydd y Pwyllgor Safonau  
Cyngor Sir Ynys Môn / The Isle of Anglesey County Council

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Dear Councillor/Co-opted Member

Further to my email 21<sup>st</sup> November 2017, I note below instructions on updating the online registers.

- Login <https://democracyextranet.anglesey.gov.uk/mgWorkToDo.aspx>
- Click on the '**Options**' tab.
- Select '**Edit my register of interests**'
- Click on '**Update Interests**' (at the top of the page)
- Fill in the form in Welsh and English for example (Cartref / Home)
- When finished click on the '**Submit for Signoff**' button (at the bottom of the page)
- An email will be sent to Sioned W Sinclair, Web Team for authorisation.

If you require further assistance would you please contact Sioned Sinclair in ICT ([swsfi@anglesey.gov.uk](mailto:swsfi@anglesey.gov.uk) / 01248 752628)

Many thanks

Mike Wilson  
Chair of the Standards Committee  
Cyngor Sir Ynys Môn / The Isle of Anglesey County Council

<http://monitor.anglesey.gov.uk/download/49730>



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**From:** Medwen Jones

**Sent:** 21 November 2017 15:58

**To:** Aelodau Members <AelodauGW6@anglesey.gov.uk>; Anest Frazer <'anestgrayfrazer@churchinwales.org.uk'>; Dafydd Menter Mon <'dafydd@mentermon.com'>; Denise Harris-Edwards 1 <romaineharrisedwards@gmail.com>; Denise-Harris Edwards <Denise-HarrisEdwards@ynysmon.gov.uk>; Dilys Shaw <DilysShaw@ynysmon.gov.uk>; Dilys Shaw 1 <dws121@hotmail.com>; Islwyn Jones <IslwynJones@ynysmon.gov.uk>; Keith Roberts <'keith.roberts31@gmail.com'>; Michael Wilson <MichaelWilson@ynysmon.gov.uk>; Richard Barker <RichardBarker@ynysmon.gov.uk>; Sharon Warnes <SharonWarnes@ynysmon.gov.uk>

**Cc:** Anwen Jones <AnwenJones@ynysmon.gov.uk>; Lynn Ball <LynnBall@ynysmon.gov.uk>

**Subject:** ADOLYGIAD O'R COFRESTRAU DATGAN DIDDORDEB GAN Y PWYLLGOR SAFONAU / REVIEW OF THE REGISTERS OF INTERESTS BY THE STANDARDS COMMITTEE (19486)

Annwyl Gynghorydd/Aelod Cyfetholedig

Ysgrifennaf i'ch atgoffa bydd y Pwyllgor Safonau yn cynnal ei adolygiad blynyddol o'r Cofrestrau sy'n cael eu dal gan y Cyngor ynglyn â datganiadau o ddiddordebau gan Gynghorwyr / Aelodau Cyfetholedig yn fuan.

Cyn cynnal yr adolygiad yn ystod mis Ionawr/Chwefror 2018 rhoddir cyfle i Gynghorwyr ac Aelodau Cyfetholedig edrych ar eu manylion yn y Cofrestrau a'u gwirio er mwyn sicrhau eu bod yn gyflawn ac yn gywir. Byddwch yn gwerthfawrogi bod yn rhaid rhoi gwybod am unrhyw newid o fewn 28 diwrnod i'r newid hwnnw gael ei wneud.

Mae 3 Cofrestr ar gael yn awr ar-lein a gellir eu gweld trwy ddilyn y cyswllt canlynol :-

<http://www.ynysmon.gov.uk/cyngor-a-democratiaeth/cynghorwyr-democratiaeth-ac-etholiadau/cynghorwyr/cynghorwyr-ac-aelodau-cyfetholedig-syn-pleidleisio-datganiadau-diddordeb?redirect=false>

Felly, byddwn yn ddiolchgar petaech yn gwirio'r yr ydych wedi ei gofnodi yn y gofrestr a'u diweddaru hwy os yn briodol. Mae'n hanfodol fod yr holl ddiweddariadau i'r Gofrestr Sefydlog a'r Gofrestr o Roddion a Lletygarwch yn cael eu diweddaru drwy'r system Mod Gov. a bydd angen gwneud unrhyw ddiweddariadau i'r gofrestr o ddiddordebau mewn cyfarfodydd drwy'r Adain Bwyllgorau. Bydd y Pwyllgor Safonau hefyd yn adolygu cofnodiadau hyfforddiant ac adroddiadau blynyddol yr Aelodau.

Yn gywir

Mike Wilson  
Cadeirydd y Pwyllgor Safonau  
Cyngor Sir Ynys Môn / The Isle of Anglesey County Council

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Dear Councillor/Co-opted Member

I write to remind you that the Standards Committee will soon be carrying out its annual review of the Registers in respect of declarations of interests by Councillors / Co-opted Members, which are held by the Council.

Before the review takes place, during January/February 2018 the opportunity is given to Councillors and Co-opted Members to look at their details in the Registers and to check them for completeness and accuracy. You will appreciate that any changes must be notified within 28 days of the change having occurred.

The 3 Registers are now available on line and can be accessed by the following link :-

<http://www.anglesey.gov.uk/council-and-democracy/councillors-democracy-and-elections/councillors/councillors-and-voting-co-opted-members-declarations-of-interest/>

Therefore, I should be obliged if you would check your entries in the registers and update them if appropriate. It is compulsory that all updates to the Standing Register, and Register of Gifts and Hospitality, are updated via the Mod Gov system, while any updates to the Register of Interests in Meetings will need to be done via the Committee Section. The Standards Committee will also be reviewing Members' training records and annual reports.

Yours sincerely

Mike Wilson  
Chair of the Standards Committee  
Cyngor Sir Ynys Môn / The Isle of Anglesey County Council

<http://monitor.anglesey.gov.uk/download/49730>



**From:** [Lynn Ball](#)  
**To:**  
**Cc:** [Michael Wilson](#)  
**Subject:** Adolygiad Blynnyddol y Pwyllgor Safonau o'r Tri Cofrestr o Ddiordebau Aelodau / Standards Committee Review of the Three Registers of Members' Interests (19486)  
**Date:** 26 February 2018 13:25:09

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Annwyl Gynghorydd,

Fel rhan o'i adolygiad yn ddiweddar, nododd y Pwyllgor Safonau nad ydych, ers yr etholiad diwethaf ym mis Mai 2017, wedi mynychu sesiwn ddatblygu ar y Côd Ymddygiad i Aelodau.

Fodd bynnag, mae'r Pwyllgor Safonau wedi nodi bod sesiwn datblygu aelodau, sef "Moesau a Safonau" bellach ar gael ar lwyfan e-ddysgu'r Cyngor.

Rwyf ar ddeall gan Reolwr Hyfforddiant y Cyngor bod hyfforddiant ar y system hon wedi cael ei gynnig i'r holl aelodau ac o'r herwydd, mae'r Pwyllgor Safonau yn gofyn i chi gyflawni'r Modiwl Moesau a Safonau cyn gynted ag sy'n bosibl ac i roi gwybod i mi unwaith y byddwch wedi gwneud hynny.

Os na fyddaf wedi clywed gennych ymhen 28 diwrnod, byddaf yn cysylltu gyda chi eto.

Dyma'r linc i'r modiwlau e-ddysgu ar gyfer datblygu aelodau:

<https://learning.wales.nhs.uk/course/index.php?categoryid=60>

Fe welwch bod y modiwlau isod ar gael:

What is E-learning / Beth yw E-Dysgu? \*\*  
Ethics and Standards / Moesau a Safonau  
The Effective ward Councillor / Y Cynghorydd Ward Effeithiol \*\*  
Public Speaking Skills / Sgiliau Siarad Cyhoeddus \*\*  
Chairing Meetings / Cadeirio Cyfarfodydd \*\*  
Corporate Parenting / Rhianta Corfforaethol  
Decisions for future Generations / Penderfyniadau i Genedlaethau'r Dyfodol \*\*  
Introduction to Scrutiny / Cyflwyniad i Graffu \*\*  
Additional Modules / Modiwlau ychwanegol

Diolch

Dymuniadau gorau

Mike Wilson (Cadeirydd Pwyllgor Safonau Cyngor Sir Ynys Môn)

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Dear Councillor

As part of its recent review, the Standards Committee noted that, since the last election in May 2017, you have not attended a development session on the Code of Conduct for Members.

The Standards Committee notes, however, that there is now a member development session available on the Council's e-learning platform, which is entitled "Ethics and Standards".

I understand from the Council's Training Manager that, by now, training on this system has been offered to all members and the Standards Committee therefore requests that you



undertake the Ethics and Standards Module as soon as possible, and that you let me know when you have done so.

If I have not heard from you within 28 days, I shall be contacting you again.

The link to the member development e-learning modules is at:

<https://learning.wales.nhs.uk/course/index.php?categoryid=60>

You will see that the following modules are available:

What is E-learning / Beth yw E-Dysgu? \*\*

Ethics and Standards / Moesau a Safonau

The Effective ward Councillor / Y Cynghorydd Ward Effeithiol \*\*

Public Speaking Skills / Sgiliau Siarad Cyhoeddus \*\*

Chairing Meetings / Cadeirio Cyfarfodydd \*\*

Corporate Parenting / Rhianta Corfforaethol

Decisions for future Generations / Penderfyniadau I Genedlaethau'r Dyfodol \*\*

Introduction to Scrutiny / Cyflwyniad I Graffu \*\*

Additional Modules / Modiwlau ychwanegol

Thank you

Best wishes

Mike Wilson (Chair of the Isle of Anglesey County Council Standards Committee)

**From:** [Lynn Ball](#)  
**To:** [Marc Jones](#); [Marion A. Pryor](#)  
**Bcc:** [Michael Wilson](#)  
**Subject:** Audit and Governance Committee (19486)  
**Date:** 20 February 2018 16:38:14

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As you know, the Standards Committee undertakes a regular review of the three Registers of Members' Interests.

Having just completed that review the Standards Committee was concerned that there are no Registration of Interests forms on the ModGov system for Mr Dilwyn Evans and Mr Jonathan Mendoza. Similarly, there are no biographies on the Council's website in relation to these members either.

The Committee therefore requests that you please ensure that the forms have been completed and that the biographies have been published as soon as possible.

Many thanks

Regards

Lynn

**From:** [Lynn Ball](#)  
**To:** [J Huw Jones](#); [Anwen G. Davies](#)  
**Bcc:** [Michael Wilson](#)  
**Subject:** Scrutiny Committees (19486)  
**Date:** 20 February 2018 16:38:02

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As you know, the Standards Committee undertakes a regular review of the three Registers of Members' Interests.

Having just completed that review the Standards Committee was concerned that there are no Registration of Interests forms on the ModGov system for Mr Dafydd Gruffydd and Mrs Anest Gray Frazer. Similarly, there are no biographies on the Council's website in relation to these members either.

The Committee therefore requests that you please ensure that the forms have been completed and that the biographies have been published as soon as possible.

Many thanks

Regards

Lynn